

**GRAYS HARBOR COUNTY  
FAIRGROUNDS & EVENT CENTER  
2010 SUGGESTED FEE AND RENTAL SCHEDULE– (FINAL)**

- Full Day rental fees cover use of the facility from (6:00AM to 12 midnight) unless otherwise noted in the event contract.
- For buildings, one day at half price rental is allowed for setting up.
- Fairgrounds & Event Center office hours are 8 a.m. to 5 p.m., Monday through Friday.
- Motorsport Events, Concerts, Rodeos, Circus, Graduation and other major events that cannot be scheduled simultaneously with other events **must** rent entire building.
- Additional charges, including a percentage of admission fees and product sales may be assessed for larger events.
- The Fairgrounds reserves the right to vary rates and fees based on special circumstances associated with each specific event.

**PAVILION**

Building rent includes electricity. **There is an additional charge for use of the gas heating system.**

**Pavilion Entire Building** - 55,000 sq. ft. (200' x 275') Arena grandstand seating capacity 1,800:

- THERE WILL BE **NO** SHORT TERM RENTAL OF THE ENTIRE BUILDING
- Free Admission events .....\$950.00 per day  
Plus up to 10% of the gross sale of products including but not limited to food, alcohol and novelties.
- Ticketed Admission events .....\$950.00 per day  
Plus up to 10% of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit .....\$450.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**Pavilion Indoor Arena** - 21,000 sq. ft. (100'x210') grandstand seating capacity 1,800:

- Full Day (5 hrs. or more).....\$400 per day  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Short term usage (2 hr. minimum, 4 hr. maximum).....\$100.00/hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit .....\$200.00

- Arena Prep fee (to pack and/or restore floor surface).....\$250.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**Pavilion Exhibit Hall-10,000 sq. ft. (50'x200') Capacity:1200 dance style, 900 banquet style:**

- Full Day (5 hrs. or more).....\$350.00  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Short term usage (2 hr. minimum, 4 hr. maximum).....\$70.00/hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit .....\$200.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**Pavilion Meeting Room - 5,000 sq. ft. (50'x100') Capacity 600 dance style, 400 banquet style:**

- Full Day (5 hrs. or more)..... \$300.00 per day  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Short term usage (2 hr. minimum, 4 hr. maximum).....\$60.00 hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit.....\$200.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**BUILDINGS**

**Borden-Seabert Exhibition Building (Canine) 60'x84' Exhibition Building**

Includes restrooms; 60'x72' usable floor space; Handicap accessible Women's and Men's Restrooms; and small Kitchenette. All utilities including natural gas heat are included in rental fee.

- Full day (5 hrs. or more).....\$300.00/day  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Short term (2 hr. minimum, 4 hr. maximum)..... \$60.00/hr  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit.....\$200.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**Agricultural Building 2,400 sq. ft. (40'x60')**

- Full day (5 hrs. or more).....\$200.00  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.

- Short term usage (2 hr. minimum, 4 hr. maximum).....\$40.00/hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit.....\$200.00
- Any event running after midnight must pay an additional staff rate of \$100 per hour.

**Crafts & Hobbies Building** 3,600 sq. ft. (40'x90)

- Full Day (5 hrs. or more).....\$200.00  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Short term usage (2 hr. minimum, 4 hr. maximum).....\$40.00/hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit.....\$200.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**4-H Food Booth**

- Full Day (5 hrs. or more).....\$125.00  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Refundable \$150.00 cleaning/damage deposit to 4-H Leaders Council  
(refer to Memorandum of Usage)

**Livestock Barns** (four total)

- Full Day (5 hrs. or more).....\$200.00  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Short term usage (2 hr. minimum, 4 hr. maximum).....\$40.00/hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit.....\$200.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.
  - Poultry/Rabbit Barn 3,290 sq. ft., L shaped (47'x 70')&(96'x46'), door height (2)11 ft., (2) 9 ft 9 in.
  - Animals of the World Barn 5,760 sq. ft. (48'x120') door height 11 ft. 9 in.
  - Sheep Barn 4,350 sq. ft. (30'x145') door height 10 ft. 4 in.
  - Beef-Dairy Barn 10,452 sq. ft. (67'x156') 9 ft 10 in., 9 ft. 8 in., (2) 9 ft. 6 in.
  - FFA Barn door height (1) 10 ft., (1) 10 ft. 10 in.

**Pavilion Annex** 8,640 sq. ft

- Full Day (5 hrs. or more)
  - Whole Building ..... \$250.00
  - Half Building .....\$150.00
 Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.

- Short Term.....\$50/hr.  
Plus up to 10 % of admission fees and/or the gross sale of products including but not limited to food, alcohol and novelties.
- Cleaning and Damage Deposit.....\$200.00
- Any event running after midnight must pay an additional staff rate of \$150 per hour.

**ARENA / EQUINE FACILITIES**

**Horse Barn Stalls (10 x 10)**

- Unbedded.....\$15.00/day
- Cleaning – All uncleaned stalls will result in a \$20 stall cleaning fee.

\*Due to the lack of availability and the volatile market for shavings, the Grays Harbor County Fairgrounds will no longer be providing bedded stalls or bedding material unless specifically requested under the terms of a special event contract. The cost of such services will be based on market price of the product and staffing costs, with a minimum base rate of \$22/day.

**Pavilion Outdoor Arena 240’ x 150’**

- Full Day Only.....\$175.00  
\*Included with Pavilion Arena Horse Shows

**Montesano Farm & Home Arena 160’ x 60’**

- Full Day Only.....\$200.00  
\*Not included with Pavilion Arena Horse Shows
- Lights .....\$10.00/hr.

**OUTDOOR AREAS**

**Pavilion Lawn Area:** Includes stage, power and lights.....\$300.00

**Midway Lawn Area:** Includes power, overhead lights and water hook-ups..\$325.00

**Carnival Lot Area:** Includes power hook-ups..... \$325.00

**Parking Lots** (one paved lot, one grass lot).....\$200.00

Must be rented if parking is charged or 15% of parking fees, whichever is greater

**Note:** The County retains all rights for parking lot fees. The County may, at its sole discretion, assign its parking lot fees and rights to anyone and receive, for its exclusive benefit, all monetary and other benefits.

**Camping** – Overnight (per space - hook-up, non-hook-ups or tent) .....\$20.00

**Special Events**.....\$25.00

**FOOD CONCESSIONS**

**The County retains all rights for the sale of food and beverages during all events.** The County may, at its sole discretion, assign its food and beverage concession rights to anyone and receive, for its exclusive benefit, all monetary and other benefits. If the County elects not to exercise this right other groups may offer concessions. During externally ran events the event organizer will have the second right of refusal in regard to concession rights.

Fair Commercial Food Booths.....	Flat Fee of \$400.00 or 22% of Gross sales, whichever is greater.
Commercial Booths During Internally Ran Events.....	Flat fee of \$100.00 or 15% of Gross sales, whichever is greater.
Commercial Booth During Externally Ran Events.....	Flat fee of \$100.00 or 20% of Gross sales, whichever is greater.
Non-Profit Groups During Internally Ran Events .....	Flat fee of \$75.00
Non-Profit Groups During Externally Ran Events.....	Flat fee of \$100.00

**RV/BOAT STORAGE**

Per Month Storage Fees, plus Leasehold Excise tax of 12.84%, locked buildings (no heat)

0' – 19' .....	\$65.00
20' – 24' .....	\$70.00
25' – 30' .....	\$75.00
31' – 40' .....	\$80.00
41' & Up.....	\$75.00

**LABOR**

If fairgrounds staff is used beyond what is included with building and equipment rental services there will be a charge equal to the actual **Cost of labor plus 10%**. This includes all event labor such as, but not limited to set-up, clean-up, bedding & cleaning of stalls, extra working of arena, security, etc.

**EQUIPMENT**

- Folding Tables .....\$3.00 ea.
- Padded Chairs .....\$.50 ea.  
\*Note: Those renting the entire Pavilion Building for a “Full Day Rental” will be allowed the use of 25 tables and 100 chairs at no charge, as part of their rental package.
- Bleachers .....\$50.00/set
- Portable Stage.....\$50.00 or  
\$10.00/piece

- Ticket Booths .....\$50 ea./event
- Curtain Dividers (can only be rented for Pavilion Events).....\$10.00 /10' section  
 \*\$50 Cleaning Fee will also be charged if curtains are used on dirt or outdoor surfaces  
 (One set consists of 4 base plates, 4 – 8' Uprights, 3 Extendable Poles, & 9 curtains)

**GAS HEATING FEES**

Gas Heat

Pavilion Meeting Room .....\$40.00/4 hrs. or \$25.00/hr.  
 Pavilion Exhibit Hall.....\$75.00/4 hrs. or \$50.00/hr.  
 Pavilion Indoor Arena..... \$125.00/ 4 hrs. or \$70.00/hr.

\* 4hr. blocks are a continuous time period

**OTHER UTILITY FEES**

Utilities - (electricity, water, sewer, garbage)

4-H, FFA, & other Youth Groups paying youth rate.....\$20.00 per Hour

**GRAYS HARBOR COUNTY YOUTH RATE**

A special youth rate is available for Grays Harbor 4-H Youth Program and Grays Harbor FFA Chapters. The formula for this rate is “Youth Rate = Cost of Materials and Services”. Groups qualifying for the youth rate can rent facilities on weekdays and/or weeknights (if available and not desired for use by full paying events) at the rate of:

- \$5.00 per building unit, room, or area; \$20.00/Hour Utility Fee (2-hour minimum usage); plus other applicable cost that are incurred by the fairgrounds during usage.
- Note: An Arena grooming fee will also be charged at a rate of \$72.50/hr. if the group desires a full “working” or “reworking” of the Arena. **IF THE GROUP DOES NOT REQUIRE FAIRGROUNDS STAFF TO WORK OR REWORK THE ARENA, OR THEY WISH TO PERFORM SUCH TASKS THEMSELVES THIS FEE WILL NOT APPLY. IN ADDITION, THIS FEE IS NOT ASSESSED FOR FULL PAYING RENTALS SUCH AS WEEKEND EQUESTRIAN EVENTS.**

Other non-profit groups may be granted the youth rate for rentals held Monday through Thursday only. Weekends (Fri., Sat., Sun.) are at the published rate.

To be granted the youth rate events must be free of charge and the following statement must be included in advertising and posted at the event: “Donations are strictly voluntary and are not required to participate in this event”.

*Updated 10/7/09*