



GRAYS HARBOR COUNTY FAIR AUGUST 8-12, 2012

COMMERCIAL SPACE/FOOD CONCESSION APPLICATION

THIS APPLICATION IS NOT AN OFFER OF SPACE. DO NOT SEND ANY MONEY! Your application must be approved by the fair vendor committee, and upon approval you will be notified. Payment for your vendor space must be made following approval **ONLY!**

ALL QUESTIONS MUST BE ANSWERED COMPLETELY BEFORE APPLICATION WILL BE CONSIDERED. PLEASE EITHER TYPE OR PRINT CLEARLY.

Type of Space Applying For:

Indoor Commercial Space Outdoor Commercial Space Food Concession

Applicants Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ Cell Phone: (_____) _____

Fax _____ E-Mail Address: _____

Name of person authorized to sign contract: _____

If you will not be in charge of your booth, please indicate name, address and telephone number of the person who will operate your booth: _____

Unified Business Identifier (U.B.I.) Number: _____ issued by Washington State Department of Licensing:
(360) 664-1400 www.dol.wa.gov **APPLICATION WILL NOT BE PROCESSED WITHOUT THIS U.B.I. NUMBER.**

References of fairs or events and the year(s) you have participated: _____

Are you planning any giveaways, raffles, drawings, etc., at your booth? _____

*Note: If **Yes**, approval by management is needed and necessary forms must be completed)

List all products you want to display or sell during the fair (**include BRAND NAMES**). Include photographs or brochures of products. Contract space, if granted, will be based on this list. Please be specific. Do not list "etc." or "accessories". The exhibits and concessions committee will review each item on this list and reserves the right to limit the items sold by vendors during the fair. Any items in your space not authorized on your contract are subject to removal at the discretion of Fair Officials. Once a contract is issued, you may not display or sell any additional items without the approval of Grays Harbor County Fair Management.

Please check the category in which you will participate at the fair:

Display Only Direct Selling of Product Take orders/leads only

Insurance Requirements: All commercial exhibitors shall provide a Certificate of Insurance with the limits of \$1,000,000 per occurrence, \$2,000,000 aggregate, and \$1,000,000 personal liability insurance with Grays Harbor County and the Grays Harbor County Fair as additional insured. If necessary, the fair can obtain this coverage for you at a cost of \$150.00. Will you:

_____ provide a Certificate of Insurance
_____ purchase insurance through the fair for \$150.00

INDOOR SPACES:

Please rank your preference for space (frontage X depth):

_____ Pavilion Exhibit Hall (10' front X 8' deep) - \$280.00
_____ Pavilion Exhibit Hall (20' front X 8' deep) - \$535.00
_____ Pavilion Exhibit Hall (30' front X 8' deep) - \$740.00
_____ Pavilion Exhibit Hall (40' front X 8' deep) - \$950.00

OUTDOOR SPACES:

Shelter is not available. What type of shelter will you utilize to protect your display from the elements?

_____ Midway (10' front X 20' deep) - \$235.00 _____ Midway (20' front X 20' deep) - \$435.00
_____ Midway (30' front X 20' deep) - \$565.00 _____ Midway (40' front X 20' deep) - \$675.00
_____ Stage Area (10' front X 15' deep) - \$230.00 _____ Stage Area (20' front X 15' deep) - \$430.00
_____ Stage Area (30' front X 15' deep) - \$560.00

FOOD CONCESSIONS

_____ Food Concession (self contained) - \$400.00 or 20% of gross, whichever is greater.

Type of self contained unit:

_____ Tent **Tent Dimensions:** _____
_____ Trailer **Size of unit (including any trailer hitch):** _____

*All food concession trailers must have an L&I sticker, as required by the County Health Dept.
If your unit is a trailer, do you have an L&I sticker for the unit? _____

*Note: All garbage and stock not on shelves must be shielded from view of the public in order to maintain an aesthetically pleasing environment for fairgoers.

Electrical Needs (Please Check One)

_____ 110-volt-(1) 20-amp circuits
_____ 110-volt-(2) 20-amp circuits
_____ 110-volt-more than (2) circuits
_____ 220-volt- NOTE: 220-volt is very limited on our grounds. Please contact Fair Office directly to discuss possible locations.

PLEASE SEND PHOTOGRAPHS OF BOOTH SET-UP/FOOD UNIT. **PHOTOGRAPHS WILL NOT BE RETURNED!** The Grays Harbor County Fair reserves the right to withhold approval on the basis that the proposed activity would not be in harmony with, nor in the best interest of promoting and presenting the Grays Harbor County Fair.

Signature _____ Date _____

**Please return this application ASAP to:
Grays Harbor County Fair, PO Box 1229, Elma WA 98541**